



MINUTES OF THE WORK SESSION OF THE BOARD OF DIRECTORS OF THE APACHE JUNCTION SEWER DISTRICT (the “District”) held in the Upper Town Hall Conference Room at the Gold Canyon Resort, 6100 S. Kings Rd., Gold Canyon, Arizona 85118 on Tuesday, January 27, 2026 at 8:00 AM.

Members of the public were welcome to attend and observe; however, participation in the work session was limited to Board Members, District Counsel, special presenters and staff.

PRESIDING: Ms. Kathleen Waldron

PRESENT: Kathleen Waldron – Chairperson
Jim Reynolds – Vice Chairperson
Jesse Gage – Secretary
Phil Tremonti – Treasurer
Roy Starr – Board Member

Staff Present: Darron Anglin – District Manager
Traci Coronado – Executive Assistant
James Drye – Operations Supervisor
Paul Gonzales – Collection System Supervisor
Kathy Huckfeldt – Management Analyst
Corina Jimenez – Utility Services Supervisor
Anne Latimer – District Engineer
Maria Zagar – Financial Services Supervisor

Others Present: Jason Cassidy – District Counsel
Bryant Powell – City Manager

1. Call to Order.

Ms. Waldron called the meeting to order at 8:00 AM.

2. Introduction

Mr. Anglin provided an overview of the agenda and outlined the ground rules for the session.

3. Historical Timeline of the District

Mr. Anglin provided an overview of the District’s formation, highlighting key events and milestones.

Mr. Anglin presented information on the CAG 208 Water Quality Management Plan, which defines the District’s service area and grants the District authority to serve the Superstitions Vista development.

There was general discussion regarding the petition properties which comprise the District and the process and requirements for the City to engage in utility services and for the dissolution of the District.

4. Board of Director's Role and Responsibilities

Mr. Cassidy provided an overview of the Board of Directors' roles and responsibilities, including public meeting laws and City Resolution 92-15. He explained that while the District is not required to follow Robert's Rules of Order, it is generally followed for its parliamentary procedures. He also outlined the Board members fiduciary duties in detail.

There was discussion about what constitutes the District. Mr. Cassidy stated the Board has an ongoing commitment to acting in the best interests of the District, the community and its customers.

5. Financial Planning

Ms. Zagar provided an overview of the District's investment parameters, outlining the scope of authorized investments and identifying prohibited assets to maintain alignment with regulatory requirements and fiduciary standards.

There was discussion regarding the FDIC insured ICS accounts, which the District uses for a portion of its deposits, and the Local Government Investment Pool where the District invests its reserves.

Ms. Waldron asked if the District has a cash reserve. Ms. Zagar stated that the District maintains a reserve, with spending directed by the Board of Director's on the WRF Expansion.

[Mr. Powell arrived at 10:35 a.m. The financial planning discussion was temporarily paused while Mr. Bryant provided updates on the City.]

6. City Updates

Mr. Powell provided an overview of the City's operations, ongoing and future development, and upcoming projects and events.

Mr. Powell thanked the District for their participation at events. He also said that the Parks and Recreation Department is always looking for volunteers for major events, which continue to grow each year and rely on strong volunteer support.

The meeting was recessed for lunch at 11:30 AM.

The meeting reconvened at 12:30 PM and resumed discussion of agenda item #6.

6. Financial Planning

Ms. Zagar presented an overview of the capital forecast for FY26 and FY27, along with a ten-year financial summary projection.

The Board requested that staff separate capital expenditures from the available for capital and reserves line item in the key statistic document.

Mr. Tremonti asked staff to utilize current data from the Key Statistics report to develop a capacity projection model for future planning purposes.

There was discussion about the District's current and potential future allocations and use of net revenues.

7. WRF Expansion and Commitments

Ms. Latimer presented an overview of the current operational flow capacity and commitments, as well as the capacity of the Water Reclamation Facility (WRF) Expansion.

Mr. Tremonti asked staff to develop a performance metric to evaluate the current health of the existing plant in relation to its anticipated life cycle.

Ms. Latimer and Mr. Anglin presented a diagram illustrating both the new facility and the planned future facility. There was discussion about timing and scope of future phases of the WRF expansion.

The Board requested staff to provide a review at a future meeting of the phasing plan for the WRF Expansion.

8. Departmental Updates

Supervisors from each department presented an overview of their staff and described their respective roles within the District. They also outlined their departments' responsibilities to the District.

9. Strategic Planning

Mr. Anglin provided status updates for FY26, as well as action plans and objectives for FY27.

10. Succession Planning

Mr. Anglin explained that succession planning identifies key positions essential to the District's current and future needs.

Ms. Huckfeldt and Mr. Anglin presented a draft of the outlined components of the succession planning for the District.

11. Questions and Recap

There were no additional questions.

12. Adjournment

The meeting was adjourned at 3:30 PM.