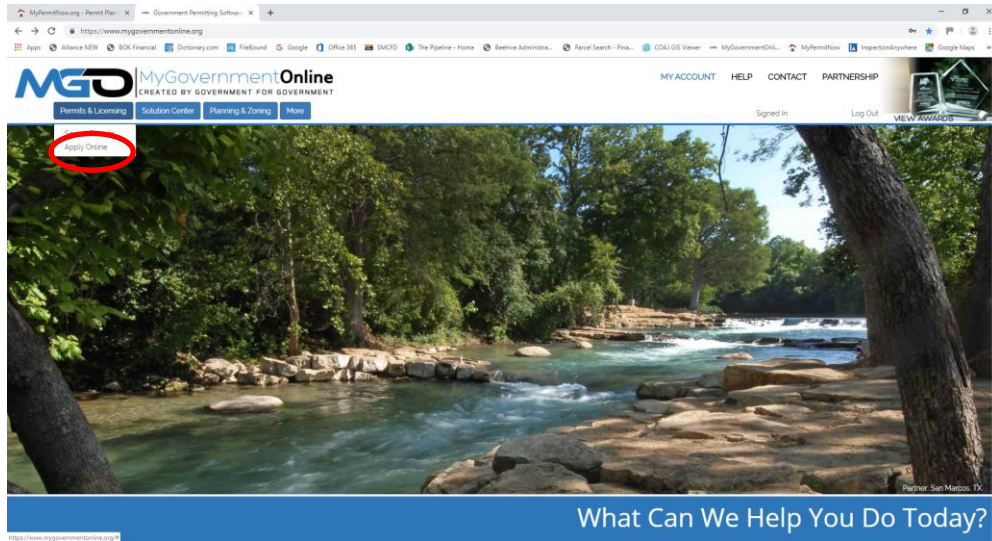


1. Log into your account at MyGovernmentOnline. If you don't yet have an account, see [Create an Account](#).
2. Under Permits & Licensing, select Apply Online



3. Complete the next screen as shown below. Fields marked with a red asterisk are required.

**Apply Online**

**Jurisdiction and Request Type \***

Some jurisdictions do not accept online applications.  
If your jurisdiction or jurisdiction's department is not listed please contact that jurisdiction directly for their application procedure.

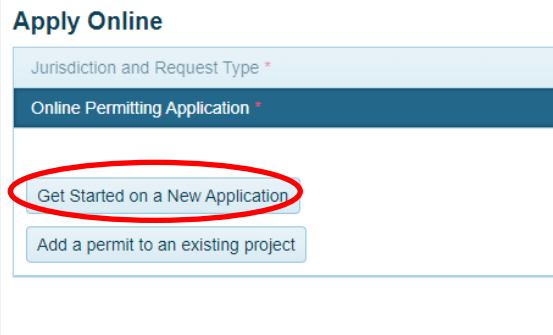
Country: \*  State: \*

Jurisdiction: \*

Project Type: \*

- a. Then click Next.

4. Select Get Started on a New Application



**Apply Online**

Jurisdiction and Request Type \*

Online Permitting Application \*

**Get Started on a New Application**

Add a permit to an existing project

5. Select Sewer Service Inquiry:



**MGO** MyGovernmentOnline  
CREATED BY GOVERNMENT FOR GOVERNMENT

Permits & Licensing Solution Center Planning & Zoning More

**Apply Online**

Jurisdiction and Request Type \*

Online Permitting Application \*

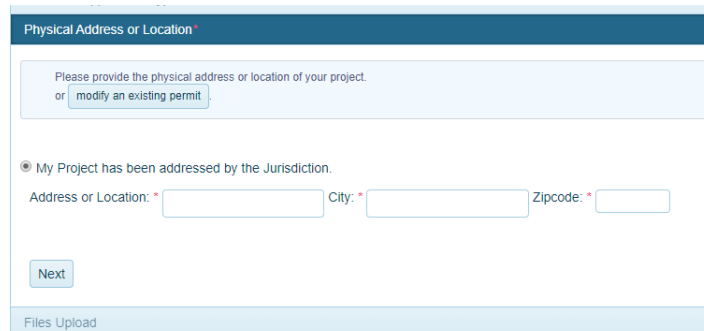
Select an Application Type

Select an Application Type: \*

- Select an Option - ⓘ Please select an option

- Select an Option -
- Change in Ownership Application
- Commercial Permit Application
- Infrastructure Permit Application
- Residential Permit Application
- Sewer Service Inquiry**

6. Provide the address of the property. If no address has been assigned, provide the nearest cross streets.



**Physical Address or Location \***

Please provide the physical address or location of your project.  
or [modify an existing permit](#)

My Project has been addressed by the Jurisdiction.

Address or Location: \*  City: \*  Zipcode: \*

**Next**

Files Upload

a. Then click Next.

7. Provide contact information for the Property Owner in the next section. *If there is a preferred means of communication, select the Notify box to the right of that selection. If there is no preference, leave the Notify boxes blank.*

Property Owner's Contact Information

First Name  Last Name  Suffix  Business Name

**Mailing Address**

Address  City  State  Zipcode

Email   Notify

Cell Phone (  )    Notify

Home Phone (  )    Notify

Work Phone (  )    Notify

Second Property Owner's Contact Information

Application Questionnaire

Files Upload

Review

- a. Then click Next.
8. Provide your contact information under Applicant if you are not the Property Owner.
  - a. Then click Next.
9. Complete the Application Questionnaire.

Property Details\*

Service Class\*

Service Class for Sewer Service Inquiry

---

Parcel Number\*

Search for your parcel number at <http://www.pinalcountyaz.gov/Assessor/Pages/ParcelSearch.aspx>

Additional Information

Provide additional information to describe the property/project

4000 char(s) available.

Applicant's Relationship to the Property\*

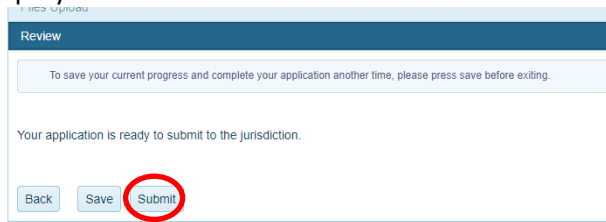
Sewer Service Inquiry Notice\*

Please allow up to 5 business days for a reply after submitting this request.

All items marked with a red asterisk are required fields and must be completed before you are able to submit your application to the jurisdiction. If you are unsure of a required field's answer you may skip the question to answer other questions. After you press "next" to advance to the "review" section, you can press the "Save" button to save your progress and return to your application at a later date to continue your progress in completing the application.

- a. Then click Next.

10. Submit your Inquiry.



The screenshot shows a web form titled "Review". At the top, there is a blue header bar with the word "Review" in white. Below the header, a light blue box contains the text: "To save your current progress and complete your application another time, please press save before exiting." Underneath this, the text reads: "Your application is ready to submit to the jurisdiction." At the bottom of the form, there are three buttons: "Back", "Save", and "Submit". The "Submit" button is circled in red.

Please allow 5 business days for a response from the District.