

2017 OPERATIONS BUDGET

For Fiscal Year 2017

Begins on July 1, 2016

Ends on June 30, 2017

Prepared by

Darron Anglin

District Manager

Adopted:

June 17, 2016

BUDGET SCHEDULES

BUDGET SUMMARY

SOURCE OF REVENUE

OPERATING EXPENSE

RESERVE FUNDS

**SMCFD No. 1
Fiscal Year 2017 Budget
Budget Summary**

<u>BUDGET SUMMARY</u>	<u>FY 2016 Adopted</u>	<u>FY 2017 ADOPTED</u>
 <u>SOURCE OF REVENUE</u>		
Service Charges	\$ 5,980,165	\$ 6,059,633
Connection Fees	\$ 76,170	\$ 147,805
Other Revenue	\$ 700,050	\$ 806,015
Restricted Use Revenue	\$ -	\$ -
TOTAL SOURCES	<u>\$ 6,756,385</u>	<u>\$ 7,013,453</u>
 <u>USE OF REVENUE</u>		
Debt Service	\$ 2,385,437	\$ 2,391,329
<u>Operating Expenses</u>		
<i>Labor & Benefits</i>	\$ 2,379,246	\$ 2,358,780
<i>Administration</i>	\$ 710,820	\$ 838,385
<i>Plant O&M</i>	\$ 719,670	\$ 765,440
Total Operating Expenses	<u>\$ 3,809,736</u>	<u>\$ 3,962,605</u>
<u>Reserve Fund Contributions</u>		
<i>Operations Reserve Fund</i>	\$ -	\$ -
<i>Capital & Replacement Fund</i>	\$ 457,584	\$ 581,759
<i>Debt Service Reserve Fund</i>	\$ -	\$ -
<i>District Reserve Fund</i>	\$ 103,628	\$ 77,760
Total Reserve Contributions	<u>\$ 561,212</u>	<u>\$ 659,519</u>
TOTAL USES	<u>\$ 6,756,385</u>	<u>\$ 7,013,453</u>
Rate Covenant Coverage Ratio:	<u>1.24</u>	<u>1.28</u>

**MEETS TERMS OF RATE
COVENANT**

Per the terms of Resolution 13-01 Section 6.03 *Rate Covenant* , the ratio of Net Revenues to Bond Service Charges must be 1.20 or greater. Net Revenues are defined as Gross Revenues after deducting Operation and Maintenance Expenses. On this exhibit, Net Revenues are calculated as Total Sources minus Total Operating Expenses.

SMCFD No. 1
Fiscal Year 2017 Budget
Source of Revenue

<u>SOURCE OF REVENUE</u>	FY 2016 Adopted	FY 2017 ADOPTED
<u>Charges for Service</u>		
Single Family Service	\$ 3,130,720	\$ 3,191,478
Multi-Family Service	\$ 447,441	\$ 513,331
Undeveloped Land Charges	\$ 27,264	\$ 27,304
RV Park Service	\$ 735,720	\$ 651,960
Mobile Home Park Service	\$ 733,500	\$ 820,800
Church/Governmental Service	\$ 199,800	\$ 184,800
Light Commercial Service	\$ 252,000	\$ 250,800
Medium Commercial Service	\$ 324,120	\$ 331,920
Heavy Commercial Service	\$ 129,600	\$ 87,240
Industrial Service	\$ -	\$ -
Subtotal - Service Charges	\$ 5,980,165	\$ 6,059,633
<u>Connection Fees</u>		
Single Family	\$ 49,070	\$ 85,080
Multi-Family	\$ -	\$ -
RV Park and Mobile Home Park	\$ 23,595	\$ 20,185
All Other Commercial	\$ 3,505	\$ 42,540
Subtotal - Connection Fees	\$ 76,170	\$ 147,805
<u>Other Revenue</u>		
On-site Work Surcharges	\$ 55,000	\$ 64,000
Application Fees	\$ 24,320	\$ 39,475
Late/Interest Charges	\$ 33,360	\$ 30,520
Disconnection Fees	\$ 18,900	\$ 26,460
Reconnection Fees	\$ 3,480	\$ 5,340
Miscellaneous Revenues	\$ 4,790	\$ 7,830
Septage Disposal Fees	\$ 401,320	\$ 470,120
Effluent Sales	\$ 144,220	\$ 147,470
Interest Earned on Reserve Funds	\$ 14,660	\$ 14,800
Subtotal - Other Revenue	\$ 700,050	\$ 806,015
TOTAL REVENUE	\$ 6,756,385	\$ 7,013,453

**SMCFD No. 1
Fiscal Year 2017 Budget
Operating Expense**

<u>OPERATING EXPENSE</u>	FY 2016 Adopted	FY 2017 ADOPTED
<u>Labor & Benefits</u>		
Labor Wages	\$ 1,667,056	\$ 1,678,105
Benefits & Payroll Taxes	\$ 712,190	\$ 680,675
Subtotal - Labor & Benefits	\$ 2,379,246	\$ 2,358,780
<u>Administration</u>		
Employee Development	\$ 41,765	\$ 44,720
Office Expense	\$ 271,295	\$ 246,030
Legal & Professional	\$ 273,250	\$ 425,200
Other Expense - Administration	\$ 124,510	\$ 122,435
Subtotal - Administration	\$ 710,820	\$ 838,385
<u>Plant Operation and Maintenance</u>		
Repair and Maintenance	\$ 356,300	\$ 397,700
Utilities	\$ 217,530	\$ 214,450
Laboratory	\$ 51,580	\$ 58,250
Chemicals, Fuels, & Lubricants	\$ 58,240	\$ 58,540
Other Expense - O&M	\$ 36,020	\$ 36,500
Subtotal - Plant Operation & Maintenance	\$ 719,670	\$ 765,440
TOTAL OPERATING EXPENSE	\$ 3,809,736	\$ 3,962,605

**SMCFD No. 1
Fiscal Year 2017 Budget
Reserve Funds**

RESERVE FUNDS		FY 2016 Adopted	FY 2017 ADOPTED
Debt Service Funds (Principal & Interest)			
Estimated Carryover from prior year	(a)	\$ 175,766	\$ 198,944
Cash Deposits		\$ 2,385,437	\$ 2,391,329
Estimated Interest & Dividends		\$ -	\$ -
Estimated Service Charges		\$ -	\$ -
Estimated Transfers to Other Funds		\$ -	\$ -
Scheduled Disbursements		\$ (2,362,259)	\$ (2,391,436)
Balance, End of Fiscal Year		<u>\$ 198,944</u>	<u>\$ 198,836</u>
Operations Reserve Fund			
Estimated Carryover from prior year	(a)	\$ 751,573	\$ 751,603
Cash Deposits		\$ -	\$ -
Estimated Interest & Dividends		\$ 4,948	\$ 4,948
Estimated Service Charges		\$ (120)	\$ (120)
Estimated Transfer to Other Funds		\$ (3,986)	\$ (4,017)
Balance, End of Fiscal Year		<u>\$ 752,414</u>	<u>\$ 752,414</u>
Capital & Replacement Fund			
Estimated Carryover from prior year	(a)	\$ 1,520,416	\$ 1,279,441
Cash Deposits		\$ 457,584	\$ 581,759
Transfer from Reserves		\$ 105,000	\$ 479,800
Estimated Interest & Dividends		\$ 1,316	\$ 1,338
Estimated Service Charges		\$ -	\$ -
Estimated Disbursements		\$ (1,083,000)	\$ (1,341,000)
Balance, End of Fiscal Year		<u>\$ 1,001,316</u>	<u>\$ 1,001,338</u>
Debt Service Reserve Fund			
Estimated Carryover from prior year	(a)	\$ 1,252,661	\$ 1,252,712
Cash Deposits		\$ -	\$ -
Estimated Interest & Dividends		\$ 8,247	\$ 8,247
Estimated Service Charges		\$ (120)	\$ (120)
Estimated Transfers to Other Funds		\$ (6,724)	\$ (6,775)
Balance, End of Fiscal Year		<u>\$ 1,254,064</u>	<u>\$ 1,254,064</u>
District Reserve Fund			
Estimated Carryover from prior year	(a)	\$ 124,913	\$ 479,811
Cash Deposits		\$ 103,628	\$ 77,760
Estimated Interest & Dividends		\$ 145	\$ 264
Estimated Service Charges		\$ -	\$ -
Transfer to Capital Improvement Fund		\$ (105,000)	\$ (479,800)
Balance, End of Fiscal Year		<u>\$ 123,687</u>	<u>\$ 78,036</u>

(a) Amounts shown are estimates only. Actual amounts remaining in the reserve funds as of June 30, 2016 will carryover into the new fiscal year beginning July 1, 2016.

BUDGET DETAIL

RATE SUMMARY

EMPLOYEE CLASSIFICATION & COMPENSATION

ADMINISTRATION, LABOR & BENEFITS EXPENSES

PLANT OPERATION & MAINTENANCE EXPENSES

CAPITALIZED EXPENDITURES

CUSTOMER GROWTH ESTIMATE

**SMCFD No. 1
Fiscal Year 2017 Budget
Rate Summary**

SEWER SERVICE CHARGES

Service Class	FY 2016 Monthly Minimum	ADOPTED FY 2017 Monthly Minimum	\$ Increase	% Increase	Rate Per 100 Gallons
Single Family	\$ 42.50	\$ 42.95	\$ 0.45	1.06%	
Multi-Family	\$ 34.75	\$ 35.15	\$ 0.40	1.15%	
RV Parks	\$ 10.05	\$ 10.15	\$ 0.10	1.00%	0.064
MH Parks	\$ 21.80	\$ 22.05	\$ 0.25	1.15%	0.064
Church/Government	\$ 42.50	\$ 42.95	\$ 0.45	1.06%	0.064
Light Commercial	\$ 50.60	\$ 51.15	\$ 0.55	1.09%	0.076
Medium Commercial	\$ 56.75	\$ 57.35	\$ 0.60	1.06%	0.086
Heavy Commercial	\$ 63.15	\$ 63.85	\$ 0.70	1.11%	0.096
Industrial	\$ 151.25	\$ 152.90	\$ 1.65	1.09%	0.229
Undeveloped Land	\$ 9.80	\$ 9.90	\$ 0.10	1.02%	

CONNECTION PERMIT FEES

Service Class	FY 2016 Connection Permit Fee	ADOPTED FY 2017 Connection Permit Fee	\$ Increase	% Increase	FY 2016 Unit Rate	ADOPTED FY 2017 Unit Rate	\$ Increase	% Increase
Single Family	\$ 3,505.00	\$ 3,545.00	\$ 40.00	1.14%				
Multi-Family	\$ 2,885.00	\$ 2,915.00	\$ 30.00	1.04%				
RV Parks	\$ 840.00	\$ 850.00	\$ 10.00	1.19%				
MH Parks	\$ 1,815.00	\$ 1,835.00	\$ 20.00	1.10%				
Church/Government	\$ 3,505.00	\$ 3,545.00	\$ 40.00	1.14%	\$ 8.33	\$ 8.42	\$ 0.09	1.08%
Light Commercial	\$ 3,505.00	\$ 3,545.00	\$ 40.00	1.14%	\$ 8.33	\$ 8.42	\$ 0.09	1.08%
Medium Commercial	\$ 3,505.00	\$ 3,545.00	\$ 40.00	1.14%	\$ 8.33	\$ 8.42	\$ 0.09	1.08%
Heavy Commercial	\$ 3,505.00	\$ 3,545.00	\$ 40.00	1.14%	\$ 8.33	\$ 8.42	\$ 0.09	1.08%
Industrial	\$ 3,505.00	\$ 3,545.00	\$ 40.00	1.14%	\$ 8.33	\$ 8.42	\$ 0.09	1.08%

SEPTAGE RATES

Service Class	FY 2016 Rate per Gallon	ADOPTED FY 2017 Rate per Gallon	\$ Increase	% Increase	FY 2016 Minimum Charge	ADOPTED FY 2017 Minimum Charge	\$ Increase	% Increase
Type 1 - Low Strength	\$ 0.0300	\$ 0.0305	\$ 0.0005	1.67%	\$ 90.00	\$ 91.50	\$ 1.50	1.67%
Type 2 - Medium Strength	\$ 0.0800	\$ 0.0810	\$ 0.0010	1.25%	\$ 90.00	\$ 91.50	\$ 1.50	1.67%
Type 3 - High Strength	\$ 0.2290	\$ 0.2315	\$ 0.0025	1.09%	\$ 114.50	\$ 115.75	\$ 1.25	1.09%

SMCFD No. 1
Fiscal Year 2017 Budget
Fee Summary

	FY 2016 Fees	ADOPTED FY 2017 Fees	\$ Change	% Change
Application Fees				
Application Processing	\$ 40.00	\$ 40.00	\$ -	0.00%
Materials				
Disconnection Valves	\$ 45.00	\$ 45.00	\$ -	0.00%
Marker Device	\$ 10.00	\$ 10.00	\$ -	0.00%
Valve Box Monument	\$ 60.00	\$ 60.00	\$ -	0.00%
Additional Costs	@ cost	@ cost	n/a	n/a
Design Review				
500 gpd or less	\$ 720.00	\$ 720.00	\$ -	0.00%
501 gpd to 1,000 gpd	\$ 1,200.00	\$ 1,200.00	\$ -	0.00%
1,001 gpd to 5,000 gpd	\$ 2,400.00	\$ 2,400.00	\$ -	0.00%
5,001 gpd and greater	\$ 4,320.00	\$ 4,320.00	\$ -	0.00%
Construction Inspection				
Service Line Installation, per 200 ft section	\$ 165.00	\$ 125.00	\$ (40.00)	-24.24%
Manholes, each	\$ 260.00	\$ 260.00	\$ -	0.00%
Sewer Main Cleanouts, each	\$ 65.00	\$ 65.00	\$ -	0.00%
Grease & Lint Interceptors, each	\$ 285.00	\$ 285.00	\$ -	0.00%
Sewer Mains, per 100 ft section	\$ 205.00	\$ 205.00	\$ -	0.00%
Pump Stations, each	\$ 480.00	\$ 480.00	\$ -	0.00%
Dump Stations, each	\$ 480.00	\$ 480.00	\$ -	0.00%
Disconnect Processing				
Disconnect Processing	\$ 35.00	\$ 35.00	\$ -	0.00%
Disconnection Fee	\$ 105.00	\$ 105.00	\$ -	0.00%
Additional Costs	@ cost	@ cost	n/a	n/a
Reconnection Fees				
Reconnection Fee	\$ 45.00	\$ 45.00	\$ -	0.00%
Reconnection Fee - After Hours	\$ 155.00	\$ 155.00	\$ -	0.00%
Disconnect Damage Fees				
Damage - Replace plug, per occurrence	\$ 180.00	\$ 180.00	\$ -	0.00%
Damage - Clear debris, per occurrence	\$ 325.00	\$ 325.00	\$ -	0.00%
Damage - Tampering, per occurrence	\$ 765.00	\$ 765.00	\$ -	0.00%
Additional Costs	@ cost	@ cost	n/a	n/a
Other Fees				
Camera Inspection Fee, per hour	\$ 160.00	\$ 160.00	\$ -	0.00%
Compost, per cubic yard	\$ 10.00	\$ 10.00	\$ -	0.00%
Copy Fee, per page	\$ 0.25	\$ 0.25	\$ -	0.00%
Courtesy Site Visit Fee	\$ 105.00	\$ 95.00	\$ (10.00)	-9.52%
Delinquent/Late Fee, per annum	20.00%	20.00%	- %	0.00%
Disconnection Plug	\$ 20.00	\$ 20.00	\$ -	0.00%
Disconnection Valves	\$ 45.00	\$ 45.00	\$ -	0.00%
Dormancy Fee	\$ 50.00	\$ 50.00	\$ -	0.00%
Easement Relinquishment	n/a	\$ 110.00	\$ 110.00	n/a
Foreign Item Fee	@ cost	@ cost	n/a	n/a
Marker Device	\$ 10.00	\$ 10.00	\$ -	0.00%
Permit Reissue Fee	\$ 25.00	\$ 25.00	\$ -	0.00%
Pretreatment Reinspection Fee	\$ 65.00	\$ 125.00	\$ 60.00	92.31%
Reestablishment Fee	\$ 20.00	\$ 20.00	\$ -	0.00%
Remote Access Key Fee	\$ 60.00	\$ 60.00	\$ -	0.00%
Research Fee, per hour	\$ 40.00	\$ 40.00	\$ -	0.00%
Returned Item Fee	\$ 30.00	\$ 30.00	\$ -	0.00%
Vacuum Truck Service Fee, per hour	\$ 160.00	\$ 160.00	\$ -	0.00%
Valve Box Monument	\$ 60.00	\$ 60.00	\$ -	0.00%
Web Pay Credit Card Convenience Fee	@ cost	@ cost	n/a	n/a
Yard Waste, per delivery, City residents				
≤ 1 cubic yard	\$ 5.00	\$ 5.00	\$ -	0.00%
between 1 and 3 cubic yards	\$ 10.00	\$ 10.00	\$ -	0.00%
> 3 cubic yards	\$ 25.00	\$ 25.00	\$ -	0.00%
Non-Resident Surcharge, per delivery	\$ 10.00	\$ 10.00	\$ -	0.00%

SMCFD No. 1
Fiscal Year 2017 Budget
Employee Classification

	FY 2017	FY 2016 Adopted		FY 2017 ADOPTED		FY 2017 ADOPTED	
	ADOPTED	ANNUAL COMPENSATION		ANNUAL COMPENSATION		HOURLY COMPENSATION	
	FTE	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
<u>EXECUTIVE DIVISION</u>							
District Manager	1	\$ 102,918.40	\$ 155,906.00	\$ 104,145.60	\$ 157,759.75	\$ 50.07	\$ 75.85
Executive Assistant	1	\$ 50,419.20	\$ 70,587.00	\$ 59,217.60	\$ 82,908.80	\$ 28.47	\$ 39.86
Management Analyst	0.625	\$ 75,171.20	\$ 105,248.00	\$ 76,065.60	\$ 106,496.00	\$ 36.57	\$ 51.20
TOTAL EXECUTIVE DIVISION	2.625						
<u>ADMINISTRATIVE DIVISION</u>							
Financial Services Supervisor	1	\$ 67,995.20	\$ 95,193.00	\$ 68,806.40	\$ 96,324.80	\$ 33.08	\$ 46.31
Accountant	0	\$ 61,588.80	\$ 86,224.00	\$ 62,337.60	\$ 87,276.80	\$ 29.97	\$ 41.96
Accounting Technician	1	\$ 45,635.20	\$ 63,889.00	\$ 46,176.00	\$ 64,646.40	\$ 22.20	\$ 31.08
Purchasing Specialist	1	\$ 43,451.20	\$ 60,832.00	\$ 43,971.20	\$ 61,568.00	\$ 21.14	\$ 29.60
Business Services Supervisor	1	\$ 61,588.80	\$ 86,224.00	\$ 62,337.60	\$ 87,276.80	\$ 29.97	\$ 41.96
Operations Support Specialist	1	\$ 47,923.20	\$ 67,092.00	\$ 48,505.60	\$ 67,912.00	\$ 23.32	\$ 32.65
Business Services Clerk - II	1	\$ 39,166.40	\$ 54,833.00	\$ 39,644.80	\$ 55,494.40	\$ 19.06	\$ 26.68
Business Services Clerk - I	1	\$ 33,758.40	\$ 47,262.00	\$ 34,153.60	\$ 47,819.20	\$ 16.42	\$ 22.99
Customer Service Supervisor	1	\$ 61,588.80	\$ 86,224.00	\$ 62,337.60	\$ 87,276.80	\$ 29.97	\$ 41.96
Customer Service Representative - II	1	\$ 45,635.20	\$ 63,889.00	\$ 46,176.00	\$ 64,646.40	\$ 22.20	\$ 31.08
Customer Service Representative - I	1.625	\$ 35,588.80	\$ 49,824.00	\$ 36,025.60	\$ 50,440.00	\$ 17.32	\$ 24.25
TOTAL ADMINISTRATIVE DIVISION	10.625						
<u>OPERATIONS DIVISION</u>							
Operations Manager	0	\$ 96,096.00	\$ 134,534.00	\$ 97,240.00	\$ 136,136.00	\$ 46.75	\$ 65.45
Inspector	1	\$ 47,923.20	\$ 67,092.00	\$ 48,505.60	\$ 67,912.00	\$ 23.32	\$ 32.65
Engineering Technician	1	\$ 47,923.20	\$ 67,092.00	\$ 48,505.60	\$ 67,912.00	\$ 23.32	\$ 32.65
Operations Superintendent	1	\$ 75,171.20	\$ 105,248.00	\$ 76,065.60	\$ 106,496.00	\$ 36.57	\$ 51.20
Administrative Assistant	1	\$ 41,246.40	\$ 57,745.00	\$ 41,745.60	\$ 58,448.00	\$ 20.07	\$ 28.10
Maintenance Supervisor	1	\$ 61,588.80	\$ 86,224.00	\$ 62,337.60	\$ 87,276.80	\$ 29.97	\$ 41.96
Collections System Technician - II	1	\$ 43,451.20	\$ 60,832.00	\$ 43,971.20	\$ 61,568.00	\$ 21.14	\$ 29.60
Collections System Technician - I	3	\$ 39,166.40	\$ 54,833.00	\$ 39,644.80	\$ 55,494.40	\$ 19.06	\$ 26.68
Collections System Worker	1	\$ 35,588.80	\$ 49,824.00	\$ 36,025.60	\$ 50,440.00	\$ 17.32	\$ 24.25
Mechanic - II	1	\$ 45,635.20	\$ 63,889.00	\$ 46,176.00	\$ 64,646.40	\$ 22.20	\$ 31.08
Utility Maintenance Technician - I	1	\$ 43,451.20	\$ 60,840.00	\$ 43,971.20	\$ 61,568.00	\$ 21.14	\$ 29.60
Operations Supervisor	0	\$ 61,588.80	\$ 86,224.00	\$ 62,337.60	\$ 87,276.80	\$ 29.97	\$ 41.96
Solids Process Operator	2	\$ 41,246.40	\$ 57,745.00	\$ 41,745.60	\$ 58,448.00	\$ 20.07	\$ 28.10
TOTAL OPERATIONS DIVISION	14						
TOTAL Full Time Equivalents	27.25						

Compensation ranges for fiscal year 2017 reflect a CPI adjustment of 1.2%. Ranges do not reflect the cell phone stipend paid to the District Manager and other approved personnel. The stipend is \$25.45 per pay period for fiscal years 2016 and 2017.

District minimums for all positions have been set at the average for comparable positions at 5 cities (Chandler, Gilbert, Mesa, Phoenix & Scottsdale) within the Phoenix metropolitan area with a base year of 2012. The base year wage range is updated yearly by the annual increase in the CPI - West Urban as published by the US Department of Labor, Bureau of Labor Statistics. Maximums are set at 1.4 times the starting salaries for all positions except the District Manager.

SMCFD No. 1
Fiscal Year 2017 Budget
Administration, Labor and Benefits Expense

<u>ADMIN, LABOR & BENEFITS EXPENSE</u>	FY 2016 Adopted	FY 2017 ADOPTED
<u>LABOR & BENEFITS EXPENSE</u>		
Labor - Permanent Employees	\$ 1,667,056	\$ 1,678,105
Payroll Taxes	\$ 128,360	\$ 125,330
Workers Comp Insurance	\$ 28,250	\$ 29,075
ASRS & LTD	\$ 192,930	\$ 194,370
Group Insurance	\$ 346,000	\$ 316,370
Employee Expenses	\$ 16,650	\$ 15,530
Temporary Labor	\$ -	\$ -
TOTAL LABOR & BENEFITS EXPENSE	\$ 2,379,246	\$ 2,358,780
<u>ADMINISTRATION EXPENSE</u>		
<u>Employee Development</u>		
Team Building & Service Incentives	\$ 3,000	\$ 2,900
Professional Dues & Subscriptions	\$ 5,125	\$ 4,320
Travel & Mileage	\$ 9,250	\$ 11,550
Conferences, Training and Education	\$ 24,390	\$ 25,950
Subtotal - Employee Development	\$ 41,765	\$ 44,720
<u>Office Expense</u>		
Repairs & Maintenance	\$ 6,210	\$ 5,630
Outside Services	\$ 60,700	\$ 53,310
Telephone	\$ 22,720	\$ 32,220
Office Supplies	\$ 13,920	\$ 14,060
Hardware & Software	\$ 157,745	\$ 135,810
Furniture & Fixtures & Equipment (non-capital)	\$ 10,000	\$ 5,000
Subtotal - Office Expense	\$ 271,295	\$ 246,030
<u>Legal & Professional</u>		
Accounting / Audit	\$ 16,000	\$ 16,000
Engineering	\$ 7,000	\$ 7,000
Insurance	\$ 91,250	\$ 87,200
District Counsel	\$ 84,000	\$ 65,000
Professional Fees	\$ 75,000	\$ 250,000
Subtotal - Legal & Professional	\$ 273,250	\$ 425,200
<u>Other Expense - Administration</u>		
Advertising	\$ 8,000	\$ 1,500
Bad Debt Expense	\$ -	\$ -
Bank Service Charges	\$ 37,600	\$ 37,600
Licenses & Fees	\$ 35,450	\$ 39,800
Miscellaneous	\$ -	\$ -
Postage	\$ 32,560	\$ 33,110
Freight	\$ 200	\$ 125
Public Relations	\$ 7,700	\$ 9,500
Recruiting & Pre-employment	\$ 3,000	\$ 800
Subtotal - Other Expense	\$ 124,510	\$ 122,435
TOTAL ADMINISTRATION EXPENSE	\$ 710,820	\$ 838,385
TOTAL ADMINISTRATION, LABOR & BENEFITS	\$ 3,090,066	\$ 3,197,165

SMCFD No. 1
Fiscal Year 2017 Budget
Plant Operation & Maintenance Expense

<u>PLANT O&M EXPENSE</u>	FY 2016 Adopted	FY 2017 ADOPTED
<u>Repair & Maintenance</u>		
Hand Tools & Equipment (non-capital)	\$ 12,000	\$ 8,000
Collections System - R&M	\$ 86,250	\$ 120,750
Service Lines - R&M	\$ 46,500	\$ 93,000
Baseline Pump Station - R&M	\$ 10,200	\$ 9,400
Process Equipment & Structures - R&M	\$ 28,500	\$ 19,300
Comm, Comp, Electrical & Instrument. - R&M	\$ 16,200	\$ 30,000
Buildings & Grounds - R&M	\$ 52,250	\$ 23,950
Rolling Stock - R&M	\$ 45,500	\$ 35,500
Effluent Recharge and Disposal R&M	\$ 27,000	\$ 16,000
Sludge Facilities R&M	\$ 25,700	\$ 37,800
Septage Facilities R&M	\$ 6,200	\$ 4,000
Subtotal - Repair & Maintenance	\$ 356,300	\$ 397,700
<u>Utilities</u>		
Power - WRF	\$ 189,000	\$ 194,000
Water	\$ 11,900	\$ 12,500
Grit & Trash Hauling	\$ 16,630	\$ 7,950
Subtotal - Utilities	\$ 217,530	\$ 214,450
<u>Laboratory</u>		
Laboratory Services (outside)	\$ 37,480	\$ 43,250
Laboratory Supplies	\$ 14,100	\$ 15,000
Subtotal - Laboratory	\$ 51,580	\$ 58,250
<u>Chemicals & Fuels</u>		
Disinfection Chemicals	\$ 24,000	\$ 27,000
Welding Supplies & Gases	\$ 2,040	\$ 1,540
Fuel - Gas & Diesel	\$ 32,200	\$ 30,000
Subtotal - Chemicals & Fuels	\$ 58,240	\$ 58,540
<u>Other Expense - O&M</u>		
Biosolids Processing & Disposal	\$ -	\$ -
Small Claims Expense	\$ -	\$ -
Health & Safety Supplies	\$ 10,100	\$ 11,400
Security Service - WRF	\$ 13,500	\$ 12,680
Janitorial Supplies	\$ 12,420	\$ 12,420
Equipment Scrapped or Abandoned	\$ -	\$ -
Subtotal - Other Expense	\$ 36,020	\$ 36,500
TOTAL PLANT O&M	\$ 719,670	\$ 765,440

**SMCFD No. 1
Fiscal Year 2017 Budget
Capital Expenditures**

Project Title	Project Amount
Sewer cleaning truck replacement	375,000
Effluent filter - interim design	200,000
Bar screen, headworks	200,000
Asset management software	150,000
Mainline extension, Old West Highway at Wickiup	100,000
Grit chamber coating	75,000
Mini excavator replacement	40,000
Truck 4 door crew cab	40,000
Lab improvements	28,000
Sump improvements, headworks	25,000
Collection system extensions, unspecified	25,000
Reclaimed water system improvements, phase II	20,000
Seal roof at administration complex	20,000
Material storage bays	15,000
Collection system repairs, unspecified	15,000
Septage flow meter replacement	8,000
Software and hardware updates	5,000
TOTAL Treatment Plant Assets	383,000
TOTAL Collection System and Pump Station Assets	140,000
TOTAL Machinery & Equipment	610,000
TOTAL Office Equipment, Furniture & Software	208,000
TOTAL CAPITAL ADDITIONS	1,341,000
Uncommitted Capital Improvement Fund Balance Carried Over From Prior Fiscal Year	1,279,441
Transfer of Excess Funds from District Reserve	479,800
Target Minimum Balance at End of Fiscal Year	(1,000,000)
REQUIRED FUNDING	\$ 581,759

**SMCFD No. 1
Fiscal Year 2017 Budget
Customer Growth**

FY 2017 CUSTOMER GROWTH ESTIMATE

New Connections by Service Class	Units	Connection Fees
Single Family: Full Price		
Bel Agave	0	\$ -
Bella Corona	0	\$ -
Haystacks	4	\$ 14,180
Lantana Villas	0	\$ -
Village at Ironwood	4	\$ 14,180
Villagio	5	\$ 17,725
Other full price connections	11	\$ 38,995
Subtotal Single Family: Full Price	24	\$ 85,080
Single Family: Half Price		
Stagecoach Trails	0	\$ -
Other half price connections	0	\$ -
Subtotal Single Family: Half Price	0	\$ -
Total Single Family Connections	24	\$ 85,080
Multi-Family		
(to be determined)	0	\$ -
(to be determined)	0	\$ -
RV Parks		
(to be determined)	0	\$ -
Mobile Home Parks		
Apache Gardens (@ half price)	10	\$ 9,175
Dolce Vita, phases 4 and 5	3	\$ 5,505
Dolce Vita, phase 6	3	\$ 5,505
Church/Government		
(to be determined)	0	\$ -
(to be determined)	0	\$ -
Light Commercial		
(to be determined)	2	\$ 7,090
(to be determined)	2	\$ 7,090
(to be determined)	0	\$ -
Medium Commercial		
(to be determined)	0	\$ -
(to be determined)	0	\$ -
Heavy Commercial		
Fry's Marketplace (estimated)	1	\$ 35,450
(to be determined)	1	\$ 35,450
Industrial		
(to be determined)	0	\$ -
(to be determined)	0	\$ -
Total Connections other than SF	19	\$ 62,725
Total New Connections	43	\$ 147,805